

MyCarPal Careers

Privacy Policy

Last Updated: August 2026

Privacy Policy

Applies to careers.mycarpal.net

1. Introduction

This Privacy Policy explains how MyCarPal Ltd ('MyCarPal', 'we', 'our' or 'us') collects, uses, stores, shares and protects personal information when you use MyCarPal Careers. It applies to visitors, employers, training providers, education providers, candidates, students and other users accessing careers.mycarpal.net.

2. Who We Are

MyCarPal Careers is operated by MyCarPal Ltd. Registered office address 14b Ballynahinch Road, Carryduff, Belfast, Northern Ireland, BT8 8DN, company registration number NI732625, contact email careers@mycarpal.net

3. Areas Covered

This Privacy Policy applies to users in Northern Ireland, England, Scotland, Wales and the Republic of Ireland. Where mandatory data protection laws apply within your jurisdiction, those rights continue to apply.

4. Information We Collect

Name, email address, telephone number and contact details.

Employer, training provider and education provider account information.

CVs, application details and supporting documents submitted by candidates.

Job listings, course listings and uploaded media.

Technical information including IP address, browser type, device information and website usage.

Communications sent to or received from MyCarPal Careers.

5. How We Use Your Information

Operate, maintain and improve the Platform.
Publish and manage listings.
Process enquiries and applications.
Respond to support requests.
Maintain website security and prevent fraud.
Comply with legal obligations.
Send essential service communications.

6. Legal Basis

Where applicable, we process personal information using one or more lawful bases including consent, contractual necessity, legitimate interests and legal obligations.

7. Sharing Information

We may share relevant information with employers, training providers and education providers where necessary to process an enquiry or application. We may also share information with trusted service providers who help operate the Platform. We do not sell personal information.

8. International Transfers

Where personal information is transferred between the United Kingdom and the Republic of Ireland or to service providers in other countries, appropriate safeguards will be used where required by law.

9. Data Security

We implement appropriate technical and organisational measures to protect personal information. No internet-based service can guarantee absolute security.

10. Data Retention

We retain personal information only for as long as reasonably necessary for the purposes described in this Policy or as required by law, after which it will be securely deleted or anonymised where appropriate.

11. Your Rights

Access your personal information.
Request correction of inaccurate information.
Request deletion where applicable.
Restrict or object to certain processing.

*Request data portability where applicable.
Withdraw consent where consent is the legal basis.
Lodge a complaint with the relevant supervisory authority.*

12. Cookies

*Cookies and similar technologies are used to operate and improve the Platform.
Please refer to the separate Cookie Policy.*

13. Third-Party Websites

Links to third-party websites, recruitment systems and education providers are provided for convenience. Those websites operate under their own privacy policies and terms.

14. Changes

We may update this Privacy Policy from time to time. The latest version will always be published on the Platform.

15. Contact

*Privacy enquiries should be sent to your designated privacy contact
careers@mycarpal.net*

*Please also review our **Privacy Policy**, **Cookie Policy**, and any other applicable policies, which form part of your use of MyCarPal Careers*